

MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)

[Unit of MAYANK WELFARE SOCIETY]

(A Private University Established by the Madhya Pradesh Niji Vishwavidyalay Adhiniyam No.17 of 2007)
Registration no. : MPPU20

University Address :

Index City, NH-59A,
Nemawar Road,
District Indore-452016 (M.P.),
Ph./Fax : 0731-4013656



Corporate Office Address :

104, Trishul Apartment, 5 Sanghi Colony
A.B. Road, Indore-452008 (M.P.)
Email : info@malwanchaluniversity.com
Website : www.malwanchaluniversity.com

Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions

Ref. no: MU/Research/2021/04

Date: 26/08/2021

Research Advisory Committee Meeting Agenda

CIRCULAR

Dear Committee Members,

A meeting has been scheduled by the Chairperson of the Research Advisory Committee on 27th August 2021 at 12:00 noon in the Conference Hall, Ground Floor, Malwanchal University, Indore.

The agenda for the meeting is as follows:

1. Welcome of all members of the Committee and address by the Chairperson.
2. Discussion on the points of research policy and its implementation.
3. Discussion on the implementation of Plagiarism policy & technology based mechanism using appropriate software for making research articles, dissertation & thesis free of plagiarism during final submission.
4. Discussion on the matter of setting-up Clinical research dept. and taking up clinical trial studies.
5. Any other matter related with research projects; with the permission of the Chair.
6. Vote of thanks.

A handwritten signature in black ink, appearing to read 'Deepshikha'.

Deepshikha Vinayak
Asst. Registrar – Research (MU)
Member Secretary
Research Advisory Committee

A handwritten signature in blue ink, appearing to read 'S. M.'.

A handwritten signature in green ink, appearing to read 'S. M.'.
Registrar
Malwanchal University
Indore (M.P.)

MALWANCHAL UNIVERSITY, INDORE
(MEETING ATTENDANCE CHART)

A Meeting of the Research Advisory Committee
Was held today i.e., on Date: 27 / 08 / 2021 at 12:00 noon in
Conference Hall, Malwanchal University, Indore.

The following Members were present in the Meeting

S.No.	Name	Department	Designation	Mobile No.	Remark
1.	Dr. Sanjeev Narang	Pathology	Chairperson	9424584922	Sc
2.	Dr. Suraj Tripathi		Member	9926396896	
3.	Dr. Mustafa	Orthopaedics	Member	9893175696	
4.	Dr. Rajeev Srivastava	Prosthodontics	Member	9826105839	
5.	Dr. Neha Jaiswal	Pathology	Member	8949988510	
6.	Dr. Reena Thakur	Nursing College	Member		
7.	Mrs. Deepshikha Vinayak	Asst. Registrar - Resand	Member Secretary		Deepshikha
8.	Dr. Christopher	Registrar	Special Invitee (Registrar)		
9.	Dr. M.				
10.					
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Registrar
Malwanchal University
Indore (M.P.)

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Registrar

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Ref.No. MU/Research/2021/05

Date - 06.09.2021

MINUTES OF MEETING

Research Advisory Committee Meeting was held on Friday 27th August 2021 at 12:00 noon in the Conference Hall, Ground Floor, Malwanchal University Indore.

Following Members of the Committee were Present:

Name	Designation
Dr. Sanjeev Narang	Chairperson
Dr. Rajeew Srivastava	Member
Dr. Suraj Tripathi	Member
Dr. Mustafa Johar	Member
Dr. Neha Jaiswal	Member
Mrs. Deepshikha Vinayak	Member Secretary

Chairperson welcomed all the members of the Committee and began the proceedings of the meeting.

AGENDA 1

1. There was discussion on the objectives of the research policy that was already circulated by the Research Advisory Committee to the committee members and all the Head(s) of the Institutions.
2. One of the objectives of Research policy is regarding grant of funds for research proposal - Faculty members/Students should apply for **Initiating Research (IR) grant**, to his/her Head of the Department, providing details of the research to be carried and duly submitted to Research Advisory Committee (RAC) at Malwanchal University for review & approval. On recommendation of the committee, VC will consider, approve and sanction the fund.
3. Chairperson (RAC) will play a key role in monitoring the expenditure of funds if granted to a research project.
4. The university calls for proposals to fund the researchers through a transparent process. Special Research Funds:-
 - **Seed level**
Scheme for Initiating Research (IR) - A faculty member with PhD /MD/MS of Malwanchal University will receive Grant upto Rs. 2 Lakhs based on the merit of the idea.
 - **Growth level**
Based on requirement and progress of research project, an additional amount upto Rs. 1 Lakh may be considered after a year.

Grant can be used to purchase research equipment like software, databases, storage, network equipment and laboratory supplies. But purchasing Desktops, Laptops, printers and peripherals are not allowed. The grant also cannot be used for hiring external consultancy or

assistance. Record of purchase will be maintained by the respective department and sent to Chairperson (RAC) office whenever required. All purchases/expenses should be processed in accordance with finance dept. of Malwanchal University policies and procedures.

- Members recommended to include a point in research policy regarding providing **allowances to faculty members to travel for reputed conferences within India and outside India** where they must either present their paper or chair a session of the conference and the specified amount must be granted by the university. A clause of maximum no. of travel grant to be given to a particular faculty should also be included in the policy.
- The university encourages faculty members to publish or patent the findings in accordance with the university publication policy (to be drafted). Dr. Rajeev Srivastava put forth his opinion that **faculty must receive certain amount of grant from the University for their patents**. Hence, it is advisable for the entire faculty to disclose their potentially patentable inventions to the University. If intellectual property rights have to be claimed, ownership of these inventions is assigned to the University regardless of the source of funding.
- Members were of the opinion and recommended that after RAC approval of the research project, Ethics Committee approval is mandatory hence **University has to constitute an Ethics Committee for review of research proposal by faculty and students fulfilling the requirements of regulatory bodies & guidelines.**

AGENDA 2

- A plagiarism policy needs to be drafted by RAC Committee and gets its approval from statutory body/authorities and to be displayed on Malwanchal University website.

ACTION TO BE TAKEN: Deepshikha (Member Secretary, RAC)

- Appropriate software for plagiarism should be purchased or taken subscription for the same and made accessible to all engaged in research work including student, faculty, researcher etc. so as to ensure that documents such as thesis, dissertation, publications or any other such documents are free of plagiarism at the time of their submission.
- The University shall submit to INFLIBNET soft copies of all Masters, Research program's dissertations and thesis within a month after the award of degrees for hosting in the digital repository under the "Shodh Ganga e-repository".

AGENDA 3

- There was a discussion on setting-up a clinical research dept. and taking up clinical trial projects sponsored by Pharmaceuticals Company. Chairperson asked the member secretary to bring the Clinical trial protocol from the sponsors.

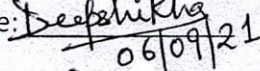
OTHER ITEMS

- Dr. Suraj Tripathi opined that all the students (Medical, Dental, Nursing and Paramedical) Dissertation Synopsis review should be uniformly done by RAC committee in the University so that a uniform process of review could be developed by the University.

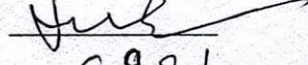
ADJOURNMENT: The Chairperson thanked all members for their presence and concluded the meeting.

* ~ *

Minutes prepared by Member Secretary, Deepshikha Vinayak

Sign & date: 
06/09/21

Minutes Approved by Chairperson, Dr. Sanjeev Narang

Sign & date: 
6.8.21



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Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions

Ref. no: MU/Research/2022/03

Date: 17/01/2022

Research Advisory Committee Meeting Agenda

CIRCULAR

Dear Committee Members,

A meeting has been scheduled by the Chairperson of the Research Advisory Committee on 17th January 2022 at 11:30 am in the Conference Hall, Ground Floor, Malwanchal University, Indore.

The agenda for the meeting is as follows:

1. Welcome of all members of the Committee and address by the Chairperson.
2. Discussion on the formation of **Plagiarism Assessment Committee** in the University.
3. Feedback and opinion from members on **Plagiarism policy** & its implementation
4. Approval of Policy on **Code of Ethics and Conduct for Research Scholars**
5. Opinion and discussion of members on formation of Committee on publication guidelines and drafting of SOP/policy on publication guidelines of our University.
6. Discussion and review of the projects (Total- 4 Projects.) submitted for receiving funds from University.
7. Any other matter related to research; with the permission of the Chair.
8. Vote of thanks.

A handwritten signature in black ink, appearing to read 'Deepshikha'.

Deepshikha Vinayak
Asst. Registrar – Research (MU)
Member Secretary
Research Advisory Committee

A handwritten signature in blue ink, appearing to read 'S.M.'.

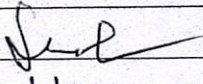
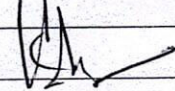

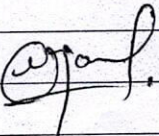

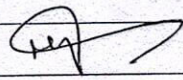

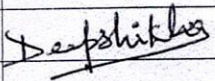
A blue ink stamp of the Registrar, Malwanchal University, Indore (M.P.). The stamp includes a signature and the text 'Registrar Malwanchal University Indore (M.P.)'.

MALWANCHAL UNIVERSITY, INDORE


(MEETING ATTENDANCE CHART)


A Meeting of the Research Advisory Committee
Was held today i.e., on Date: 17/1/2022 at 11:30am
Conference Hall, Malwanchal University, Indore.

The following Members were present in the Meeting

S.No.	Name	Designation	Mobile No.	Signature	Remark
1.	Dr. Sanjeev Naray	chairperson	9424581922		
2.					
3.	Dr. V.K. Adair	Member	7000235864		
4.					
5.	Dr. Susaj Tripathi	Member	9926396896		
6.					
7.	Dr. Neha Jainwal	Member	8949988510		
8.					
9.	Dr. Rajeev Shrivastava	Member			
10.					
11.	Dr. Mustafa	Member	9893175696.		
12.	Johar				
13.					
14.	Dr. Roona	Member			
15.	Thakur				
16.					
17.	Ms. Deepshikha	Member			
18.		Secretary			
19.					
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21.					
22.					
23.					
24.					
25.					




Registrar
Malwanchal University
Indore (M.P.)


Registrar
Malwanchal University, Indore

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Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions

Ref. no: MU/Research/2022/04

Date – 27.01.2022

MINUTES OF MEETING

Research Advisory Committee Meeting was held on **Monday 17th January 2022 at 11:30 am** in the Conference Hall, Ground Floor, Malwanchal University Indore.

Following Members of the Committee were Present:

Name	Designation
Dr. Sanjeev Narang	Chairperson
Dr. V. K. Arora	Member (Acting Chairperson for 17 th Jan 2022 Meeting)
Dr. Suraj Tripathi	Member
Dr. Mustafa Johar	Member
Dr. Neha Jaiswal	Member
Mrs. Deepshikha Vinayak	Member Secretary

Chairperson welcomed all the members of the Committee and began the proceedings of the meeting.

AGENDA 1

1. There was a discussion on the Anti-plagiarism policy (draft) that was already circulated to the committee members (RAC). This policy was drafted keeping in reference to the UGC gazette notification "**Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions Regulations, 2018**" to ensure academic integrity and eliminate plagiarism from higher educational institutions while accepting final submissions of thesis and dissertation by University for evaluation.

AGENDA 2

2. As per UGC guidelines, Plagiarism Assessment Committee needs to be formed for which RAC committee gave its approval and nominated following members:
 - i. Dr. Sanjeev Narang (Chairperson)
 - ii. Ms. Deepshikha (Member Secretary)
 - iii. Dr. V.K. Arora (Member)
 - iv. Dr. Himanshu Singh (Member)

On receiving the acceptance letter from the nominated members, official notification for formation of Plagiarism Assessment Committee will be circulated to the constituent units of the University.

Registrar
Malwanchal University
Indore (M.P.)

AGENDA 3

3. Research Advisory Committee gave approval to the policy on “**Code of Ethics and Conduct for Research Scholars**” and this policy will be circulated to constituent Colleges of University for implementation and will also be displayed on the Malwanchal University website under Research section.

AGENDA 4

4. A discussion was held on the formation of Committee for **Publication Guidelines** and to draft SOP/policy on publication guidelines for our University and to circulate them to constituent colleges for abiding the policy and its implementation. RAC members nominated following persons for publication committee:
 - i. Dr. Sanjeev Narang (Chairperson)
 - ii. Ms. Deepshikha (Member Secretary)
 - iii. Dr. V. K. Arora (Member)
 - iv. Dr. Suraj Tripathi (Member)On receiving acceptance letter from nominated members, official notification for constitution of **Publication guiding Committee** will be circulated to the constituent units of the University.

AGENDA 5

5. During last meeting of RAC, one member Dr. Rajeev Shrivastava suggested that University should give incentives to faculties for presenting research papers in conferences. Considering his opinion and to boost morale of faculties to do good research work and make research friendly environment, Research Advisory committee formulated policy regarding such incentives and included it as addendum to Research Policy. Due approval will be sought from Board of management for the same.

AGENDA 6

6. Four Projects were submitted to RAC for review for considering the projects for grants. These projects were discussed on the ground for feasibility and its conduct and also discussed about its study design & scientific rationale.

The 2 study submitted by PI – Dr. Shreya Nigoskar on topics:-

- a. “**A study of Biochemical changes in Covid -19**”
- b. “**A study on Biochemical changes in sickle cell diseases**”

These above mentioned studies was out rightly rejected by committee by stating such studies as primitive and redundant type and will not be considered for approval.

Other 2 studies submitted by PI – Dr. Sanjeev Narang on topics:-

- a. “**Comparative study on two diagnostic methods of hemoglobinopathies: electrophoresis and HPLC**”

Committee discussed about this study and approved its conduct. Members approved its rationale and appreciated the concept of the study stating that it is cost-effective and will bring technical accuracy of lab testing and will upgrade the lab results.

- b. “**Estimation of trace element levels in tissues of proven cases of malignancy – A Novel diagnostic and prognostic approach**”

Members discussed thoroughly about this project for its feasibility at our institute as it is a novel project and also it aims on estimation of trace elements in tissues for early diagnosis of cancer. Since estimation of trace elements in itself is very strenuous task and to get its accurate results is

